



# Over Parish Council Agenda

NOTICE IS HEREBY GIVEN of a Full Council Annual E-Meeting of Over Parish Council to be held on Tuesday 11<sup>th</sup> May 2021 commencing 7.30pm

All Councillors are summoned to join the co-option meeting and full council e-meeting  
M Pink Clerk/Proper Officer to Over Parish Council

*M. Pink*

*It is now a Legal requirement for Councillors to declare their interests in any of the following items at the beginning of this meeting ref: - Code of Conduct Localism Act 2001 c7.s27(3)/(b)*

**The Current Chairman opens the meeting and welcomes the Councillors, members of the public and then invites nominations for the new Chairman**

**2020/05-01 Election of Chairman – the vote takes place**

*The new Chairman takes the Chair and will sign their acceptance of office form within 28 days of taking office*

**2020/05-02 Apologies for Absence**

**2020/05-03 Election of Vice Chairman – the vote takes place**

**2021/05-04** To receive declarations of interest & requests for dispensations

4.1 To receive declarations of interest from councillors on items on the agenda

4.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion

4.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)

4.4 To grant any requests for dispensation as appropriate

**2021/05-05** Matters of Interest from County and District Councillors and PCSO

**Information**

5.1 County Council – To receive report from County Cllr

5.2 District Council – To receive report from District Cllrs

5.3 Police – To receive report from Neighbourhood Police

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**2021/05-06** Public participation – None

***Comments submitted by the public in advance will be reported to the meeting***

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**2021/05-07** Minutes

**Approval & Information**

7.1 To approve the Minutes of the Full Council meeting dated 9<sup>th</sup> April 2021 and any matters of accuracy arising. Minutes to be signed when Full Council resumes

**2021/05-08** Planning for Discussion and Comments

8.1 Application – 21/01079/OUT - Land Adjacent To 110 Station Road - Outline application for the erection of two dwellings with access from Station road, with all matters reserved

8.2 Application – 21/01072/FUL - 23 Station Road - Erection of a dwelling with two new parking spaces for existing dwelling

8.3 Application – 21/00516/HFUL – 3 Meadow Lane – Erection of a single garage and attached store

**Planning for Information Only**

8.4 Application – 20/02477/CONDA – Land Off Fen End - Submission of details required by condition 3 (Materials), 7 (Surface Water Drainage Scheme), 8 (Surface Water Drainage Maintenance), 14 (Arboriculture Assessment), 16 (Traffic Management Plan), 17 (Footway Arrangement), 18 (Proposed

Access Drainage), 19 (Maintenance of Streets) 21 (Construction Environment Management Plan) and 24 (Electric Vehicle Charging Plan) of planning permission 20/02477/FUL

<b>2021/05-09</b>	Finance	
9.1	Approval of payments - (list attached)	<b>Approval</b>
9.2	Receipts to be noted	<b>Information</b>
9.3	OPC Accounts qrt 4 to be noted	
<b>2021/05-10</b>	Procedure	<b>Information &amp; Approval</b>
10.1	Annual Financial Risk Assessment to be noted	
10.2	Annual Return Acceptance of guidance section 1	
10.3	Annual Return Acceptance of section 2	
10.4	Standing Orders to be noted – No changes to be made	
10.5	Financial Regulations to be noted – Changes concerning the UK withdrawal from the EU (F Regs 13.3)	
10.6	Parish Councillor Responsibilities and Representative status to be agreed	
10.7	Code of Conduct – The LGA agreed a new code of conduct in December 2020 and NALC agreed a new code of conduct in April 2021 but confirmation of changes has not yet been provided by CAPALC. I will be attending a training course in May to see what these changes are and will have this as an agenda item in June for consideration	
<b>2021/05-11</b>	Village Matters	<b>Information &amp; Approval</b>
11.1	Asplins Close parking area update	
11.2	Protection of Overcote from Illegal Encampments update	
11.3	Pavilion – Quotes for loft insulation to be considered	
11.4	Tree maintenance needed at Parish Council land adjacent to 7 Station Road	
11.5	RBL proposal for new bench at the Memorial site at Long Furlong	

***Agenda items for Information only – Reports to be emailed prior to the Meeting***

<b>2021/05-12</b>	Village Reports	<b>Information</b>
12.1	To receive Village Handyman Report	
12.2	To receive Groundsman report re the Green	
<b>2021/05-13</b>	PC representatives on Village Charities and other bodies – Matters of interest	<b>Information</b>
13.1	Hanson Aggregates	
13.2	Over Relief in Need, and The Church and Town Lands Charity, Church and Town Branches	
13.3	Over Community Association	
13.4	Over Day Centre	
13.5	Community Warden	
13.6	Speed Watch	
<b>2021/05-14</b>	Correspondence received – None	

***Significant matters in need of urgent approval/action resulting from emailed reports noted above***  
If time restraints allow any significant matters will be discussed by Full Council but, in the absence of formal approval, progress will be made by the Clerk acting in conjunction with the Chairman/Vice Chairman to allow the matter to be moved forward in reasonable time.

Invoices for approval to date - 30th April 2021				Total	Total		
Village				Payments	Receipts	Powers	Type of payment
<u>Direct Debits:</u>							
British Gas Lite	The Pavilion - Electricity		28.41			LGHA 1972, s.133	DD
Eon	Street Lighting Energy Jan - Mar		146.50			Parish Councils Act 1957, s.3	DD
Cambs Water	Pavilion Water		7.59			LGA Misc Prov 1976, s.19	DD
<u>Invoices received:</u>							
D Bridgman:	Handyman tasks, April - Village	490.00					online
			490.00			LGA 1953, s.4	
Clerk's Salary - April 2021	Gross £1337.19		1,004.97			LGHA 1989, s.7	SO
HMRC	PAYE and NI April		415.05			LGHA 1989, s.7	online
R Fenwick	Grass Cutting		75.00			OSA 1906, s.10	online
Seagrave Inspection Service	Playground Inspection Charge		306.00			OSA 1906, s.10	online
K Unwin	Hot water and heating Pavilion		19,987.20			LGA Misc Prov 1976, s.19	online
Glasdon Ltd	New bin top for repair		182.76			OSA1906, s.10	online
Viking	H&S items for the Pavilion		47.45			LGHA 1972, s.133	online
	<b>Total Payments for the Village:</b>			<b>22,690.93</b>			
<b>Costs relating to The Green (Registered Charity 300418)</b>							
D Bridgman:	The Green, April maintenance work		513.39			LGA 1953, s.4	online
RS Groundcare	Verti Draining		420.00			OSA 1906, s.10	online
	<b>Total Payments for The Green:</b>			<b>933.39</b>			
	<b>Total Payments to be made for April</b>			<b>23,624.32</b>			
<b>Payment made by D Card</b>							
Optimum Card	monthly charge x 1		1.99			LGA 2003. s.93	Dcard
	<b>Total Payments already made for the Village:</b>		<b>1.99</b>				
<b>Receipts</b>							
Precept			42,500.00				
					<b>42,500.00</b>		

Dates for forthcoming meetings 2021: 8<sup>th</sup> Jun, 13<sup>th</sup> Jul, 14<sup>th</sup> Sep, 12<sup>th</sup> Oct, 9<sup>th</sup> Nov, 14<sup>th</sup> Dec.