



Over Parish Council Agenda

NOTICE IS HEREBY GIVEN of a Co-option meeting and Full Council E-Meeting of Over Parish Council to be held on Tuesday 13th April 2021 commencing 7.30pm

All Councillors are summoned to join the co-option meeting and full council e-meeting
M Pink Clerk/Proper Officer to Over Parish Council

M. Pink

It is now a Legal requirement for Councillors to declare their interests in any of the following items at the beginning of this meeting ref: - Code of Conduct Localism Act 2001 c7.s27(3)/(b)

Co-option Meeting

2021/04-01 Apologies for Absence

2021/04-02 Co-option of Councillors to fill three current vacancies due to resignation

The Vote takes place

New Councillors to sign their acceptance of office forms and to take a place at the Council table at the Full Council E Meeting which is now convened

Full Council E-Meeting

2021/04-01 Apologies for Absence

2021/04-02 To receive declarations of interest & requests for dispensations

2.1 To receive declarations of interest from councillors on items on the agenda

2.2 For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion

2.3 To receive written requests for dispensations for disclosable pecuniary interests (if any)

2.4 To grant any requests for dispensation as appropriate

2021/04-03 Matters of Interest from County and District Councillors and PCSO

Information

3.1 County Council – To receive report from County Cllr

3.2 District Council – To receive report from District Cllrs

3.3 Police – To receive report from Neighbourhood Police

2021/04-04 Public participation – None

Comments submitted by the public in advance will be reported to the meeting

2021/04-05 Minutes

Approval & Information

5.1 To approve the Minutes of the Full Council meeting dated 9th March 2021 and any matters of accuracy arising. Minutes to be signed when Full Council resumes

2021/04-06 Planning for Discussion and Comments

6.1 Application – 21/00594/HFUL - 61 Mill Road – Single storey rear extension following demolition of covered area

6.2 Application – 21/00693/HFUL - 33 Mill Road - First floor front extension over existing garage, single storey front extension to replace existing conservatory, single storey rear extension and updates to appearance of the property.

- 6.3 Application - 21/00741/FUL- 4 West Street - Erection of dwelling and garaging on land between 2 and 4 West St. Over (constructed in 2015 under S/2874/14/FL)
- 6.4 Application - 21/00952/HFUL – 23 Meadow Lane - Additional dormer window & change materials on existing dormer window
- 6.5 Application – 21/00844/HFUL – 8 Elstow Close - Single storey side and rear extensions to create new bedroom and guest suite and new kitchen area to main house

Planning for Information Only

- 6.6 Application – S/1224/18/CONDA – 45 High Street – Submission of details required by condition 3 (Construction Management Plan) of planning permission S/1224/18/FL
- 6.7 Application - 21/0390/TTCA - 13 Church End - T 1 - Sycamore - Reduce the height by 4m and the width in all directions by 2m

2021/04-07

Finance

- 7.1 Approval of payments - (list attached) **Approval**
- 7.2 Receipts to be noted **Information**
- 7.3 Removal of Cllr Pletts from the Lloyds Bank Mandate to be noted
- 7.4 Removal of Cllr Pletts from the Cambridge Building Society Account to be noted
- 7.5 Addition of one Councillor to the Lloyds Bank Mandate and also the Cambridge Building Society Account
- 7.6 Loan approval borrowing to be discussed

2021/04-08

Procedure

Information & Approval

- 8.1 New Bullying and Harassment Policy to be adopted
- 8.2 Corporate Governance Statement to be noted
- 8.3 Decision to hold virtual meetings/return to face-to-face to be discussed

2021/04-09

Village Matters

Information & Approval

- 9.1 Asplins Close parking area update
- 9.2 Protection of Overcote from Illegal Encampments update
- 9.3 Play Area Safety Reports to be noted and actions to be taken if needed
- 9.4 Over Skate Park update - repairs needed for some equipment to be discussed
- 9.5 Approval for film makers to film on Over Parish Council owned land
- 9.6 Resident request regarding the provision of toilet facilities at Overcote

Agenda items for Information only – Reports to be emailed prior to the Meeting

2021/04-10

Village Reports

Information

- 10.1 To receive Village Handyman Report
- 10.2 To receive Groundsman report re the Green

2021/04-11

PC representatives on Village Charities and other bodies – Matters of interest

Information

- 11.1 Hanson Aggregates
- 11.2 Over Relief in Need, and The Church and Town Lands Charity, Church and Town Branches
- 11.3 Over Community Association
- 11.4 Over Day Centre
- 11.5 Community Warden
- 11.6 Speed Watch

2021/04-12

Correspondence received – Royal British Legion Proposal – response to be agreed

Significant matters in need of urgent approval/action resulting from emailed reports noted above

If time restraints allow any significant matters will be discussed by Full Council but, in the absence of formal approval, progress will be made by the Clerk acting in conjunction with the Chairman/Vice Chairman to allow the matter to be moved forward in reasonable time.

Invoices for approval to date - 31st March 2021							
Village				Total Payments	Total Receipts	Powers	Type of payment
<u>Direct Debits:</u>							
British Gas Lite	The Pavilion - Electricity		88.63			LGHA 1972, s.133	DD
SCDC	Refuse Collection Instalment 3 of 3		346.37			Litter Act 1983, ss5,6	DD
<u>Invoices received:</u>							
D Bridgman:	Handyman tasks, March - Village	378.00					online
	Handyman tasks, March - Pavilion	28.00					online
			406.00			LGA 1953, s.4	
Clerk's Salary - March 2021	Gross £1296.30		976.38			LGHA 1989, s.7	SO
HMRC	PAYE and NI March		397.79			LGHA 1989, s.7	online
CAPALC	Membership Renewal		646.96			LGA 1972, s.143	online
MSP Services	Overcote maintenance		95.00			OSA 1906, s.10	online
DCS Windows	Maintenance to Village Benches & play equipment		220.00			LGA Misc Prov 1976, s.19	online
Mr Wookey	CCTV cupboard in Pavilion		400.00			LGHA 1972, s.133	online
Castle Manor Electrical	CCTV electrical sockets		130.00			LGHA 1972, s.133	online
	Total Payments for the Village:			3,707.13			
Costs relating to The Green (Registered Charity 300418)							
D Bridgman:	The Green, March maintenance work		268.23			LGA 1953, s.4	online
	Total Payments for The Green:			268.23			
	Total Payments to be made for March			3,975.36			
Payment made by D Card							
Optimum Card	monthly charge x 1		1.99			LGA 2003. s.93	Dcard
	Total Payments already made for the Village:		1.99				
Receipts							
OCA	Rent		10.00				
					10.00		

Dates for forthcoming meetings 2021: 11th May, 8th Jun, 13th Jul, 14th Sep, 12th Oct, 9th Nov, 14th Dec.